



Temple University Department of Public Safety

POLICIES AND PROCEDURES

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PURPOSE

To provide personnel of Temple University Department of Public Safety a clear understanding of the law enforcement agency role, the significance and the seriousness of the oath of office, and the importance of comprehending and adhering to the Mission and Values of this department. This oath will set a high standard of community trust as long it is strictly adhered to by all officers.

POLICY

It will be the policy of the Temple University Department of Public Safety to have all sworn members adhere to and subscribe to this Department's Oath of Office, the Law Enforcement Code of Ethics, and the Mission and Values of this Department.

PROCEDURE

I. Oath of Office

- A. Each member of the Temple University Department of Public Safety, prior to assuming sworn status as a Police Officer, is required to take and subscribe to an oath of office. Said oath will swear or affirm to support, obey and defend the Constitution and the laws of the United States, the Constitution and the laws of the Commonwealth of Pennsylvania, and the laws and ordinances of any municipality in which the university operates, as well as the rules and regulations established by the university. (CALEA 1.1.1, PLEAC 1.1.1)

- B.** In this oath of office, sworn officers shall acknowledge that they will uphold, obey and enforce the law without consideration to a person's race, color, sex, religious creed, sexual orientation, age, national origin, ancestry, handicap, or disability. (PLEAC 1.1.1)
- C.** The oath of office shall be administered by an individual authorized by the Commonwealth of Pennsylvania to do so, which may include, but is not limited to, a Magisterial District Justice, Court of Common Pleas Judge, notary public, or municipal clerk.
- D.** A signed copy of the administered oath will be placed in the officer's personnel file.
- E.** Any person failing or refusing to take the oath of office shall be discharged immediately by the proper appointing authority.

II. Law Enforcement Code of Ethics (CALEA 1.1.2)

A. Sworn Members

- 1.** The Temple University Department of Public Safety subscribes to the Canon of Police Ethics and Law Enforcement Code of Ethics as adopted by the International Association of Chiefs of Police:

“As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality, and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities, or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional

performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession... law enforcement.”

B. Non-Sworn Members

1. All Non-sworn members of the Temple University Department of Public Safety are expected to abide by the Code of Ethics Declaration which reads:

“As an employee in the field of public safety, I regard myself as a member of an important and honorable profession. I will recognize the positive relationship between good physical and mental conditioning; and the performance of my job. I will perform my duty with efficiency to the best of my ability. My conduct and my performance of my duties will be accomplished in an honest manner, contributory to my fellow workers and observant of the laws of the City of Philadelphia, the State of Pennsylvania and the Constitution of the United States of America. I will not, in the performance of my duty, work for unethical advantage or profit. I will recognize at all times in my duty that I work for a Department whose mission is to provide public safety and that I am ultimately accountable for my actions. I will give the most efficient and impartial service of which I am capable at all times. I understand the importance of courtesy and will maintain it as my reference point in all my duties. I will regard my fellow employees with the same standards as I maintain myself. I share a reciprocal affinity and obligation with my fellow employees, my administration and my department. I will accept responsibility for my actions. I will strive for those values which will reflect honor and integrity as an employee for my department.”

C. Training

1. Ethics training shall be mandatory for all personnel and conducted, at minimum, on a biennial basis. This training will be comprehensive and reinforce the department's core values and ethical standards. (CALEA 1.1.2)

III. Mission and Values

- A. All personnel are required to abide by the Temple University Department of Public Safety's Mission Statement and Core Values.

1. Mission Statement

We, the members of the Temple University Department of Public Safety, are committed to excellence. Our team of diverse and trained professionals is committed to nurturing a safe and desirable space for those who live, work and visit. We build partnerships to solve problems and improve public safety in a manner that is consistent, impartial, and transparent.

2. Vision Statement

Temple University Department of Public Safety aspires to establish an environment for its community that is conducive to quality living, learning and working. We will accomplish this, as a result of our level of professionalism, service, and excellence. We will distinguish ourselves as a leader in public safety, grounded in core principles and driven by innovative solutions.

3. Values

Integrity: Integrity depends on consistently doing what is right, meaning that which is in the best interest of the organization and of others.

Professionalism: We will be professional in our daily actions, behavior, and performance and maintain high standards of training and expertise by keeping abreast of new trends, standards, and technology in the field of public safety.

Respect: We recognize the authority we hold and will treat others as we would like to be treated. We will faithfully, and without bias, honor our obligations to the community.

Competence: We are skilled professionals, exhibiting a quiet confidence in the performance of our duties; demonstrating adaptability to all situations, accompanied by a desire for continuous improvement.

Customer Service: We will deliver to our community a high quality of service that is fair, courteous, responsive, and efficient. We also recognize the need to involve the community as partners in creating a secure and safe environment.

B. Posting requirements

1. The mission and values will be posted at the Department and on the Department's website/social media platforms. (PLEAC 1.4.3 a)